



## Bryant University Amazon Business Application

Please check one: Individual Application  Department Application

Department/Individual Name: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_ (if department application please use department email)

Extension: \_\_\_\_\_

Title: \_\_\_\_\_

Frequency of Amazon Purchases:

Weekly  Monthly  Occasionally

Estimated Annual Purchases: \_\_\_\_\_

Do you currently have an Amazon Membership being paid by the University?  Yes  No

Are you a P-Card Holder?  Yes  No

If no, do you have access to a departmental P-Card?  Yes  No

By signing below, you are agreeing that the use of the Amazon Business account will be for *university-related* purposes. It cannot be used for personal purchases. All purchases must be delivered to Bryant University.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed by Supervisor:

Supervisor's Name: \_\_\_\_\_(please print)

Would you like to review the purchases made by the applicant?  Yes  No

Would you like to assign another individual as a reviewer?  Yes  No

If yes, please list the name & email: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_