

## Fisher Student Center Information Center Terms of Equipment Rental Agreement

As a service to the Bryant Community, the Fisher Center Information Center rents out equipment free of charge\*. *Terms and Conditions*:

- 1. <u>Renters.</u> Individuals eligible to rent items must be currently enrolled students, faculty, or staff members of Bryant University and (18) years or older. A current valid Bryant I.D. is required in order to rent any equipment.
- 2. <u>Reservations</u>. Reservations need to be made in person. Equipment will be rented out on a first come, first serve basis.
- 3. Rental Period. The Rental Period shall cover the time from the date of pick up to the date of return.
- 4. <u>Due Dates</u>. All equipment is due back same day and checked back into the Fisher Student Center Information Center during the posted business hours.
- 5. <u>Inspection</u>. It is recommended the Renter inspect any item before renting the item. I have inspected the equipment and agree that the item is: \_\_\_\_\_not damaged \_\_\_\_\_damaged \_\_\_\_\_Renter Initials: \_\_\_\_\_\_
- 6. <u>Late Fee</u>. A late fee of fifteen dollars (\$15), will be assessed per item for each day an item is late. The fee will be charged to your Bursar account.\*
- 7. <u>Damage and Replacement Fee</u>. All equipment must be returned organized, clean, dry, and in the same condition as when it was loaned. Upon return of the equipment, the condition of the equipment will be inspected. The Renter shall be liable for any damage that occurs to the equipment while in his/her possession. The extent and existence of damage to the equipment will be determined at the discretion of the Student Engagement staff. If any part of equipment is damaged, lost, and or rendered permanently unusable, Renter will be charged the full replacement price plus an additional thirty dollar (\$30) service fee. If a part is broken or lost and can be replaced, the cost of the part will be assigned as a damage fee. Fees will be charged to your Bursar account.\*
- 8. <u>Cleaning Fee.</u> A ten dollar (\$10) cleaning charge will be applied to each item of equipment that is returned wet or excessively dirty. Renters are strongly encouraged to clean and all rented equipment items. Fees will be charged to your Bursar account.\*

I agree to and acknowledge the terms referenced above.

Student Name:

Date:

Student Signature:

Bryant ID#

Information Center Staff Signature:

Date:

Pickup Date and Time:

Drop off Date and Time: